



Regular Meeting of the Longmeadow Parks and Recreation Commission
Monday, March 20, 2023
Location: Longmeadow Adult Center, Classroom 2

Present: Chair Berke, Vice Chair Duquette, Commissioner Horowitz, Commissioner Rintoul, Director Jarvis, Assistant Director Judd.

Absent: Commissioner Robinson Park and Recreation Commission Select Board Liaison Zwirko

- I. **Public Participation-** None
- II. **Approval of the January Meeting Minutes** - A motion was made by Vice Chair Duquette to accept the January 17, 2023 minutes; Commissioner Horowitz seconded the motion. The motion passed unanimously.
- III. **Community Preservation Committee Update-** There were no new updates to report at this time.
- IV. **Parks & Recreation Department Financials-** Enrollment is consistent in both the daycare and school age programs. Youth programs and dance are showing a slight increase from last year. In FY22, the salary and benefit payback was not done until June and was done in January this year which accounts for the difference. We have collected nearly \$5,000 in the parks special revenue fund in memory of Peter Landon. Both the EEC and ASOST grant special revenue accounts have healthy balances. The CPC accounts that are attributable to the Wolf Swamp project are being used for dugouts, flagpole, restroom enhancements, storage and other items.
- V. **Old Business**
 - a. **Wolf Swamp complex update-** The fields will begin use in early April for baseball, lacrosse and soccer. We will plan a grand opening event in late summer/early fall. Spring field allocation was complete. The maintenance bid was received and a contract is being finalized. This will allow for a private company to mow and apply annual treatment applications.
 - b. **Sport standards-** Tabled
 - c. **Long Range Plan Initiative-** Chair Berke reported that the next meeting will be in April.
 - d. **Active Recreation Study update-** Director Jarvis reported that there was a meeting with the stakeholder group on 3/16/23. Field inventories, association surveys and site analysis have been complete. The public survey is being finalized and should be out in the next couple of weeks.
 - e. **Signage/banner policy-** The draft copy is with the Town Manager for review and comment.
- VI. **New Business-**
 - a. **Enfield Tennis Club partnership-** We have enjoyed a successful partnership over the last few years and we plan to continue and expand. All schedules will be posted at the Blinn tennis shed as well as on www.lprd.net.

- b. Spring 2023 youth sport field assignments-** Director Jarvis reviewed the assignment of fields to the different sport associations. Lacrosse will use the majority of Wolf Swamp fields as well as Williams. Soccer will be scheduled at Turner Park, Greenwood Park and Field A at Wolf Swamp. Softball will have use of Russell, Turner and *Glenbrook after 4/24/23*. Little League will use Strople DiPippo, (2) field at Wolf Swamp, Bliss Park, Turner and *Glenbrook after 4/24/23*.
- c. Baseball discussion-** Commissioner Duquette has offered to coordinate scheduling of all 90' diamonds.

VII. Announcements-

- a. Next Meeting-** The next meeting has been set for Tuesday April 11, 2023 at 6:30pm.

VIII. Adjournment- A motion to adjourn was made by Vice Chair Duquette and seconded by Commissioner Horowitz. Individual roll call vote was taken and the motion was carried unanimously, without descent.

Meeting was adjourned at 6:55pm.

Respectfully submitted, Cristina Judd, Recording Secretary