

# Longmeadow Community Preservation Committee

Date: January 26, 2023

Time: 7:40 p.m.

Location: Hybrid Public Meeting-- Longmeadow High School Room A15

Approved as presented at the February 1, 2023 meeting

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## Longmeadow Community Preservation Committee Minutes of January 26, 2023

Present: John Bresnahan, Linda Glenn, William Harbison, Don Holland, Ron Manseau, Dave Marinelli, Arlene Miller, Jeff Rintoul, Steve Weiss

Guests: Bianca Damiano, Administrative support for CPC

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1. **Review and approval of minutes from the January 10, 2023 Meeting:** A motion was made by Jeff Rintoul and seconded by Linda Glenn to approve the minutes from the January 10, 2023 meeting as presented. The motion passed unanimously with a roll call vote.
2. **Report from the Chair:** The chairman reported on the following:
  - a. Chairman Weiss reported that he had received a letter of resignation from James Palmier, stating that he was offered an exciting new position in finance, which has changed his availability to serve as the CPC Administrative Assistant (AA). James has therefore notified us of his resignation effective immediately. Bianca has offered to continue serving as the AA through the remainder of this application season. Mr. Weiss suggested that we hold off restarting the hiring search and plan to address the vacancy in a few months.
  - b. Chairman Weiss suggested that we meet next on February 1, 2023 at 7:30 to discuss and take a final vote on the various applications presented for 2023. Bianca agreed to secure a meeting room.
3. **Discussion of the CPC Plan Update:** Chairman Weiss led the committee in a discussion of revisions of the CPC Plan. Mr. Weiss took notes and offered to incorporate his notes into the draft plan and circulate those to all.

It was agreed that the committee's first priority at the February 1<sup>st</sup> meeting would be to complete the discussion on the 2023 applications and finalize the vote. CPC Plan revisions will follow, with the goal to complete the edits, hold a public hearing and vote on the final draft of the plan in the next few months.

#### 4. Review of Outstanding Projects:

Project 2020-5 Russell Field Softball Field Improvements: A final report was submitted for this project. A motion was made by Jeff Rintoul and seconded by Don Holland to approve the final report as submitted. The motion passed unanimously by a roll call vote.

5. **New Business:** There was no other business to discuss.

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A motion was made by Linda Glenn and seconded by Jeff Rintoul to adjourn the meeting at 9:00 PM. The motion passed unanimously by a roll call vote.

Minutes taken by Arlene Miller