

Longmeadow Community Preservation Committee

Date: April 12, 2023

Time: 7:08 p.m.

Location: Hybrid Public Meeting-- Longmeadow High School Room A15

Approved as corrected at the September 14, 2023 meeting

Longmeadow Community Preservation Committee
Minutes of April 12, 2023

Present: Linda Glenn, William Harbison, Don Holland, Dave Marinelli, Arlene Miller, Jeff Rintoul, Steve Weiss.

Absent: John Bresnahan, Ron Manseau

Guests: Bianca Damiano, Administrative support for CPC

1. **Review and approval of minutes from the March 9, 2023 Meeting:** A motion was made by Linda Glenn and seconded by William Harbison to approve the minutes from the March 9, 2023 meeting as presented. The motion passed unanimously (7-0) with a roll call vote.
 2. **Report from the Chair:** The chairman reported on the following:
 - a. Chairman Weiss reported about his recent meeting with the Finance Committee (FC). There was discussion about both the playground project as well as the Glenbrook field request. Many questions were asked. The FC voted to recommend both CPC projects for the Annual Town Meeting. Of interest was that the FC voted to not recommend the entire Capital Planning's warrant proposal, because their article included additional money for the school playground. Mr. Weiss stated that he was pleased by the way the FC meeting went, as it pertained to the CPC approved and recommended proposals.
 - b. Mr. Weiss reminded all CPC members that the Annual Town Meeting will be held on May 9, 2023 at 7PM at the High School. He encouraged all members to attend.
 - c. Mr. Weiss reported that it was his understanding that CPC member Don Holland decided not to seek re-election to the Planning Board (PB), thereby making his seat on the CPC open for a replacement by a current PB member. Mr. Holland has served on the CPC for 11 years. Members voiced their appreciation to Don Holland for his years of service and for his many thoughtful contributions. Mr. Weiss noted to Mr. Holland that "you have made terrific contributions to this committee". Mr. Holland reflected on how well CPC members all worked together, agreeing or disagreeing but always with respect.
 - d. The Chair thanked Bianca for her administrators report. He suggested that we all take note of the recent fund balance from the Fall of 2022.
 - e. Chairman Weiss asked if the committee should keep the application deadlines of November 1, 2023? It was agreed that he would look at how the dates fall on that first week in November 2023 before establishing the final application deadline.
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3. Discussion of CPC Plan: The committee reflected on the public hearing and details related to the final version of the updated CPC Plan. A motion was made by Dave Marinelli and seconded by William Harbison to approve the March 9, 2023 version of the Plan. The motion passed unanimously (7-0) by a roll-call vote.

4. Review Outstanding Progress Reports: Several progress reports were discussed.

a. 2019-7 Home Modification Fund. No money remains in this account. Dave Marinelli requested that before we accept this final report, that we ask for additional details about the project's administrative operations from the applicant. Chairman Weiss agreed to follow up with Jim Leyden on this matter.

b. 2017-6 Wolf Swamp Fields: Jeff Rintoul reported that there will be a soft opening of the fields this spring sports season, with a more formal opening in the Fall. A few fields remain on the punch list.

c. 2022-2 Survey of Pre 1911 Structures: It was reported that more work needs to be done on this project. Additional dating verification is required.

d. 2022-5 Window Replacement at Center School: It was reported that the Facilities Director had ordered and installed a replacement window sash to help make the Heavy windows open safely. However, teachers were not able to open the window even with the new sash. This project has stalled. It was suggested that perhaps the window replacement project will become eligible for State funding.

e. 2018-9: Feasibility Study of Former Train Station: Both Arlene Miller and Steve Weiss offered to do further research on details related to this old and incomplete project.

5. Search for a New CPC Administrator: It was agreed that this position needs to be posted again. Arlene volunteered to work with HR on those details. Steve Weiss stated that he would like the new CPC administrator to be trained and on board no later than September 15, 2023.

A motion was made by Arlene Miller and seconded by Dave Marinelli to adjourn the meeting at 8:30 PM. The motion passed unanimously (7-0) by a roll call vote.

Minutes taken by Arlene Miller